

John Q. Public
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Education

2001-2002 MS – Management, 3.9 GPA, Auburn University at Montgomery, Montgomery, AL
1988-1992 BA – Broadcast Journalism, 3.69 GPA, Arkansas State University, Jonesboro, AR

Experience

1995 – Present

United States Air Force, Top Secret (SCI) security clearance

Operations Officer - 3rd Combat Communications Group, Tinker AFB, OK
Lead team in conducting peacetime and wartime planning of all 3 CCG Joint Service and Air Force worldwide assignments, managed deployments for over 750 personnel and 146 systems worth over \$165 million which provided worldwide Department of Defense operations with tactical air base communications and information, air traffic control and weather systems, as well as tracked all deployed personnel and equipment to provide commanders with current and complete situational data.

Division Manager - Combat Communications Group, Tinker AFB, OK
Supervised 43 troops in 11 group functions: supply/mobility readiness, vehicle operations and maintenance, security, public affairs, personnel, communications security, civil engineering, bio/environmental, network management, and information management, was accountable for an \$18 million, 462 vehicle fleet, and managed over \$30 million in supplies and \$9 million in military construction.

Program Manager - Standard Systems Group, Maxwell-Gunter AFB, AL
Managed a \$17 million dollar Security Forces software system which tracked personnel identification, vehicle registration, criminal incident reporting, personal weapons registration and combat arms registration at 214 bases worldwide.

Executive Officer - 375th Communications Group, Scott AFB, IL
Directed executive support to group commander, ensured prompt and accurate operational and administrative reports, assigned and tracked all assignments, arranged and scheduled meetings, while monitoring performance of 20 administrative staff members.

Manager
Directed visual information operations and services, including video production/documentation, still photography, graphics, electronic imaging, and video/still photography maintenance equipment for Scott AFB, provided coverage and support of significant military operations battle damage assessment and training from wing to unified command levels, while supervising 50 people and \$4 million in equipment.

Assistant Manager - 99th Communications Squadron, Nellis AFB, NV
Produced and directed television productions in support of base training, instruction, and information, coordinated personnel and equipment for command production/documentation projects.

1993-1994

KARK, Channel 4 (NBC), Little Rock, AR
Chief Editor, Videographer

1988-1995

Sergeant, Air National Guard