

Debra Win

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- Objective** A summer internship in the editorial department of a publishing firm
- Education** University of Minnesota, Minneapolis, MN
Bachelor of Arts degree awarded in May, 2005
Major: English Minor: Information Technology
GPA: 3.7/4.0
- Publication Experience** The Newspaper, University of Minnesota campus newspaper
News Editor April 2004 – present
Conceptualized, assigned, wrote, and edited news stories for daily paper
Met increasing design and content needs
Increased number of new stories covered in each issue
Employed and supervised staff of 15 news writers
Laid out all news pages using QuarkXPress
- Assistant News Editor February – April 2004*
Assisted new writers in editing, clarifying content and research
Worked with news editor to provide excellent layout and design elements
Wrote articles on a variety of campus-related issues
- Copy Editor, Staff Writer September 2002 – February 2004*
Expanded and polished writing and professional skills by covering a variety of news stories, including community and in-depth articles
Edited all copy for clarity, grammar and style
- Volunteer Work** Big Brothers/Big Sisters of America volunteer
Created a newsletter for teen programs at a local church
- Honors/Awards** Dean's List each semester
Alumni Scholarship
- Related Skills** Microsoft Word, QuarkXPress, Illustrator, PhotoShop, Dreamweaver
- References** Available upon request